

	G-2.7.2
	G-2.7 Protected Disclosure
	Form
	May 6, 2024

This form is intended to support you with disclosing information related to an alleged serious Wrongdoing, as described in Camosun's Protected Disclosure policy (G-2.7).

As a Discloser, you will receive protection under British Columbia's [Public Interest Disclosure Act](#) (PIDA) and Camosun's *Protected Disclosure* policy. If additional information or clarification is required, a Designated Officer will contact you directly.

You may choose to make an anonymous Disclosure. Please bear in mind that while anonymous disclosures will be reviewed, they must contain sufficient

[Freedom of Information and Protection of Privacy Act](#) (FIPPA) and will be used to assess, review, investigate and respond to allegations of serious wrongdoing made under PIDA. If you have any questions about the collection, use or disclosure of your personal information in connection with your disclosure, please contact the Privacy Office at privacy@camosun.ca.




Reports made under PIDA are received and held in confidence by Camosun. The reports and information received will be used and shared only to the extent reasonable and necessary to assess, investigate, and respond to your disclosure and will not be used or disclosed for other purposes except as permitted or required under FIPPA and PIDA or other applicable laws.



You may include evidence and/or supporting documents, in addition to the completed form, as part of your submission. Accepted file types: jpg, jpeg, png, doc, docx, pdf.
You may also seek Advice about whether to make a Disclosure from your Workplace Leader, Designated Officer, union representative, or a lawyer.

Complete the [Online Protected Disclosure Form](#) and submit. Please complete the form in a single session as entries and uploads cannot be saved for later editing and submission. We recommend that you print your submission via your browser's print function before submitting as you will not receive a copy of your submission by email. Evidence and supporting documents may be submitted to privacy@camosun.ca.

Download, complete and save this pdf form. Email it with all supporting documents to: privacy@camosun.ca.

Download, complete, save and print this pdf form. Place the completed form with all your supporting documents in a sealed envelope, write "_____ " and "   -  " on the envelope, and mail it to _____

Are you a current



If none of the above apply, the Protected Disclosure policy may not be the best way to raise your concern. Please consider addressing the matter through other internal policies and procedures or contact your Workplace Leader, or HR for guidance.

Please enter your contact information below so that we can communicate with you about your disclosure. Your identity and contact information may be shared with investigators to allow them to communicate with you.

While anonymous disclosures may be accepted under the *Public Interest Disclosure Act*, we may not be able to investigate if we are unable to contact you to confirm you are a current or former employee or to obtain further details, evidence or clarification about your disclosure.

First Name: _____

Last Name: _____

C#: _____

Position: _____

Department: _____

Street Address: _____

Unit Number: _____

City: _____

Province: _____

Postal Code: _____

Phone Number: _____

Email: _____

Can messages be left on your phone? YES NO

Please describe any other steps or action you or others have taken to address, report or prevent the reported Wrongdoing.

Have you reported the Wrongdoing to your Workplace Leader or any other person? If YES, then please provide details of who you reported to, when, their response and contact information. If NO, please write "NO."

Are you aware if other bodies are investigating the wrongdoing (e.g. grievances through bargaining unit, privacy complaint, human rights complaint, the court system, police investigation)

