



## BOARD OF GOVERNORS

### REGULAR MEETING MINUTES

**MEETING:** Monday, September 18, 2023  
**TIME:** immediately following Inaugural meeting  
**LOCATION:** Paul 216, Lansdowne Campus  
**ONLINE:** Teams

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**BOARD MEMBERS:**

Tanya Clarmont, Chair  
Bijan Ahmadi  
Monty Bryant, Past Chair  
Joanne Cumberland  
Logan Hudson  
Lindsay Kearns  
Brenda McBain  
Ruth Mojeed Ramirez  
Jagjeet Singh  
Mike Stubbing  
Lane Trotter, President  
Al van Akker

**ADMINISTRATION:**

John Boraas, Provost & VP Education & Innovation  
Heather Cummings, VP Student Experience  
John D'Agnolo, Exec. Dir., Human Resources  
Deborah Huelscher, VP Administration & CFO  
Rodney Porter, Exec. Dir., Communications & Marketing  
Jen Stone, Exec. Dir., Strategy, Planning & Transformation

**GUESTS:** Clifton Dildy, Past A/Director, Student Affairs  
Ted Pennell, Chief Information Officer

**REGRETS:** Geoff Wilmshurst, VP Partnerships

**EXECUTIVE ASSISTANT:** Heather Martin

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#### I CALL TO ORDER

Monty Bryant, Acting Chair, called the meeting to order at 5:02 pm.

#### II APPROVAL OF THE AGENDA

The agenda was approved as distributed. Indigenous training will be postponed to December.

#### III BOARD MEMBER REPORTS

##### 1. Chair's Report

Monty Bryant, Acting Chair, noted all the regular Board meetings are open to the public. Guests are asked to join by Teams. Guests Lynelle Yutani, CCFA, and CCSS Liaison Elva Gutierrez joined the meeting on Teams. Lane Trotter, President, and Tanya Clarmont, Chair, met several times for planning and updates. Lane, Monty, and Tanya held an orientation in July for the two new student Board members.

Brent Palmer resigned from the Board on August 31. He was sent a card and farewell gift on behalf of the Board. Monty and Tanya are working with the Crown Agency and Board Resourcing Office (CABRO) to find replacements for Greg Atkins and Brent Palmer.

Thank you to all those who attended the Board Training and Orientation on September 7. Monty Bryant attended the 'Paddles Revealing Event' which took place on September 15 in the Boardroom at the Interurban campus. This event was to appreciate the artistry and significance



#### **IV BOARD COMMITTEE REPORTS**

##### **1. Executive Committee**

Monty Bryant, Acting Chair, noted the Executive Committee met on September 5, 2023. They set the agenda for today's Board meetings. They looked at Board oversight of cybersecurity risk management for the college.

- the College will be sending some Board and staff members to the BCNet cybersecurity conference on October 5, 2023,
- BCNet funded KPMG to work with the post-secondary system and the College is currently working with KPMG to develop a cybersecurity incident response plan, tools and supports, including tabletop exercises,
- Camosun will engage KPMG for additional work to develop additional education and training tools specific to the Board's oversight role for cybersecurity risk management.

The Sexual Violence policy three-year review has been completed and the request for approval is next. Deborah Huelscher presented the Executive with Camosun's annual Five-Year Capital Plan. The Executive Committee recommended approval of the Government Mandate Letter for 2023/24. The Executive reviewed the Board competency matrix and removed 'investment management'. 'Information technology and cybersecurity knowledge', and 'Reconciliation/Indigenous Cultural Agility' have been added to the matrix.

Monty Bryant will join the Audit Committee and the Finance Committee and has accepted the role of Liaison to the Education Council. Brenda McBain accepted the PISE liaison role. Joanne Cumberland and Logan Hudson have jointly accepted the Foundation Board liaison role. Monty Bryant will mentor Jagjeet Singh, and Joanne Cumberland will mentor Logan Hudson.

##### **i) Sexual Violence Policy**

Clifton Dildy, Past Acting Director, Student Affairs, noted that every three years we are required by Government to review the policy and gather student feedback to ensure it meets the needs of the community and to gather feedback on improvements. Over the past three years, an internal review was conducted which included a multi-disciplinary group of administration and a student consultation process. The two main themes were fair processes for handling complaints and to provide supports to students impacted by sexual violence. The term misconduct was taken out, and the definition of student has been aligned with the one in the academic calendar. References to supporting documents were added, including acceptable use of technology and anonymous reporting.

##### **MOTION**

**THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE REVISIONS TO THE E-2.9 SEXUAL VIOLENCE POLICY AS INDICATED.**

**CARRIED**

##### **ii) Five-**



**b. Board Finance Committee Terms of Reference Revision**

Mike Stubbing noted the Terms of Reference states the Board Chair appoints the members, but not that they are a member themselves. The change will specify that the Chair is a member of the committee.

**MOTION:**

**THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE REVISION TO THE 'G-**

### **3. Government: Future Ready Plan**

Lane Trotter noted Future Ready is part of a Government funding program announced last winter of \$1.4B. A portion of the funds went to short term courses that are up to 13 weeks long. A grant of up to \$3500 is given to individuals so that at no cost to them they can keep current or get a skill to work. Camosun is providing the short-term courses through Professional Studies and Industry Training (ProSIT). Camosun College offers 64 future skills courses which is the highest in BC. The Camosun staff responsible for mounting the program quickly were commended for their excellent work.

### **4. Election of the Vice Chair**

Deborah Huelscher, VP Administration and CFO, declared the election for the Vice Chair of the Board of Governors open and called for nominations. She first put out a call for nominations and interest in August. Three Board members nominated Lindsay Kearns. Brenda McBain seconded themotss T0(fdTw (m).3-5(h)-0.7 3 ( eu25firs)-1.3 (t)-3 ( p)2.3 (u)2.t-376M)-4.8 (c52g0)-3 ( p2 0 4.3